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**PRESIDENT'S CABINET**  
**May 21, 2018, 9:00 a.m.\***  
**Administration Building**  
**3<sup>rd</sup> Floor Conference Room**

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\*The 5/21/18 Cabinet Meeting was combined with the 5/9/18 Budget/Strategic Plan meeting.

Present: Dr. Dana Hoyt, Dr. Dick Eglsaer, Dr. Carlos Hernandez, Dr. Heather Thielemann,  
Mr. Frank Holmes, Mr. Frank Parker, Mr. Bobby Williams, Mr. Mark Adams,  
Ms. Kathy Gilcrease

**MINUTES**

1. Approval of Minutes from the April 2, 2018 Cabinet Meeting

Minutes from the April 2, 2018 Cabinet meeting were recommended for approval.

2. TPEG Report – Hoyt

Dr. Hoyt reviewed with Cabinet the TPEG Report. Dr. Hoyt and Dr. Hernandez stated SHSU needs to do an analysis of the formulas used to determine awards. [REDACTED]  
[REDACTED] Dr. Thielemann will obtain the formulas for Dr. Hoyt and Dr. Hernandez.

3. HR Policy B-1 – Employee Leaves – Hernandez

Dr. Hernandez reviewed with Cabinet the suggested changes to HR Policy B-1 – Employee Leaves. Dr. Hernandez stated he had disbursed this policy in advance for review prior to meeting. Dr. Eglsaer stated he thinks Faculty Senate is in agreement with changes. He will check with the Chair and let Dr. Hernandez know. Otherwise, there were no other suggested changes.

4. Executive Summary – Hernandez

Dr. Hernandez disbursed a handout for his executive summary.  
Highlights mentioned:

- Offense reports are disbursed and compared to previous years.
- Emergency Management conducted an Active Threat along with City personnel.
- [REDACTED]
- A vendor was identified to convert microfiche files into electronic files.
- New fuel pumps will be installed 5/14/18.

- Construction of the Art Complex is moving along with [REDACTED] mobilized in April.
- LSC Addition and LSC Phase II Renovations are moving along as scheduled.
- Merit entries should be made May 15 – May 31.
- Tapingo Mobile App will be available Fall 2018 for faculty, staff, students to phone in orders ahead for pick up for several dining services.
- [REDACTED]
- Chrome River is now active effective April 2018.
- [REDACTED]
- [REDACTED]

## 5. Executive Summary – Adams

Mr. Adams disbursed a handout for his executive summary.

Highlights mentioned:

- Judith Lewis was selected as the Associate VP of IT [REDACTED]
- SHSU Web 2.0 project should be completed and launched 6/1/18. This will be mainly graphic changes.
- Ellucion Workflow is in the process of implantation.
- DUO Two Factor Authentication for faculty/staff is in stages of development. Cabinet had several questions for Mr. Adams. He will research options and report back to Cabinet.

Other Items:

- Dr. Hoyt stated the FYI item was the final report for the SGA Safety Walk indicating all concerns have been addressed.

## Budget/Strategic Plan

Dr. Hoyt and Dr. Hernandez reviewed with each division requests for budget changes for FY19. There were adjustments made requesting certain items be self-funded using fund balance, changes deferred to future budget cycles, etc. Dr. Hernandez will incorporate changes and present the updated copy to Dr. Hoyt. After she reviews, final changes will be determined.